

The March 2, 2016 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:

Kevin J. Tollisen, Supervisor
Paul L. Hotaling, Councilman
Daphne V. Jordan, Councilwoman
Jeremy W. Connors, Councilman
Lyn A. Murphy, Town Attorney
Cathy L. Drobny, Deputy Town Attorney
Lynda A. Bryan, Town Clerk

John P. Wasielewski, Councilman - Excused

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

Colorectal Cancer Awareness Month is March in the Town of Halfmoon

**Clifton Park-Halfmoon Public Library Robot Demonstration & The Martian Movie
Sunday, March 6, 2016 @ 1 PM**

Chicken BBQ at the American Legion on Grooms Road March 12th at 4:00 – 7:00pm

Easter “Egg”stravganza – March 19th at Town Hall from 1:00 – 3:00 Easter fun for all kids!

Yellow Ribbon Day – April 8th Service at 11:00 am at Halfmoon Town Hall

Transfer Station Spring Cleanup Dates: April 19, 22, 23, 26, 29 & 30 Tuesday 8-12, Friday 12-5, Saturday 8-3. Please get your 2016 sticker at the Town Clerk’s Office

Senior Center Spring Bazaar – April 30th at the senior center

Vietnam War Memorial Wall – The Town of Halfmoon and Senator Marchione in conjunction with the NYS Senate will be hosting the Memorial in the Halfmoon Town Park for 5 days from June 2nd through June 6th, 2016. There will be a reading of the names of those who made the ultimate sacrifice in the Vietnam War.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00pm

Zoning Board of Appeals: 1st Monday of month at 7:00 pm.

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm.

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: February 9th, April 20th, May 18th, July 20th, September 21, & November 16th.

Resident Relations Committee: March 30th at 7:00 pm

Business & Economic Development Committee: February 18th at 7:00 pm

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor) The next issue of the Navigator has just gone out to all households. We appreciate the hard work of our Navigator team; Dianne Mincher and Lisa Perry and past worker Debbie Lucarelli who is here tonight, so thank you as well.

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

On the bulletin board is our new placard and I wanted to thank Mr. Wasielewski and our Code Enforcement Director Steffen Buck for this. Our local fire departments requested that there be placards placed on vacant and abandoned buildings that are not safe in case they have to go to fight a fire they can see that it is marked and be warned.

Our Rec Department is getting ready for another season and highway and parks are getting a jump start on things heading into this year. There are a lot of big projects coming so stay tuned!

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

Mr. Wasielewski is excused.

Daphne Jordan (Town Board Member): (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

The Business and Economic Development Committee has committed to having a map made of the Town of Halfmoon in conjunction with the Chamber of Southern Saratoga County. It is a nice Jimapco map that will be of Halfmoon. Clifton Park has done one in the past and it will primarily be paid for with advertisements on the maps borders. I do have forms available for anyone who would like to purchase an ad to help pay for this wonderful map of our town. If you are a chamber member you will receive a discount and the prices vary with the size of the ad anywhere from \$325 to \$1,500 for a back cover. The first printing will be 5,000 copies and will be distributed to the new residents in town and the through the Chamber and also at the rest stop on the Northway just past Exit 9.

Jeremy Connors (Town Board Member): (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

Thank you Mr. Supervisor, I just wanted to let everyone know that Baseball & Softball sign-ups will be starting soon so look for that. I met with the baseball executive board and discussed the great plans and ideas that they have for the upcoming years. We look forward to working with them.

I would like to congratulate the Shenendehowa boys' and girls' basketball teams for winning the Section II Class double AA championships last evening. I believe that the girls beat Albany and the boys beat Green Tech. So congratulations to all involved with the championship run!

Also, March 6th at the Clifton Park-Halfmoon Fire Station, they will be hosting their monthly breakfast. I will be attending, it is a great fundraiser for the fire department so if you can attend, please do.

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

Yellow Ribbon Day is always been held on April 9th to remember all of our troops. This year it will be celebrated on Friday April 8th here in the foyer of Town Hall at 11:00 am. We are asking for donations for VETHELP in Ballston Spa this year. VETHELP is a program whose mission is to serve the needs of homeless military veterans. The VET HOUSE is for men and the GUARDIAN HOUSE for women. I have a list of requested items that they are looking for if you would like to help. We will be having a box set up out front for donations. Please come and join us on Friday April 8th at 11:00 am. Thank you.

Amanda Smith (Recreation Director): (1) Liaison to Halfmoon Celebrations Committee

Lyn Murphy, Esq., (Town Attorney)

At this time I would like to ask the Board to pass a resolution to send out Lead Agency notices on the Parcland PDD formerly known as the Carol Jean Apartments PDD.

RESOLUTION NO. 79

Offered by Councilman Connors, seconded by Councilman Hotaling:
Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board send out Lead Agency notices on the Parcland PDD formerly known as the Carol Jean Apartments PDD.

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT for anything item on the agenda: No one came forward.

DEPARTMENT REPORTS – month of February

1. Town Justice Wormuth

Total # Cases – 252 Total Fees Submitted to the Supervisor - \$30,799

2. Town Justice Suchocki

Total # Cases – 254 Total Fees Submitted to the Supervisor - \$33,813

CORRESPONDENCE

1. Received from the Town Planning Board on February 22, 2016, Resolutions approving the following: Sign Application for the Church at Newtown Road, 142 Lower Newtown Road, for a Change of Use (Seasonal Outside Sales, Storage & Display) at the Home Depot, 4 Halfmoon Crossing Blvd., and for Approval of a Minor Subdivision and Special Use Permit for the Noradki Subdivision, 30 Ushers Road.

Received & Filed

2. Received from the US Army Corps of Engineers, a copy of a letter to John G. Higgins stating that they are closing the file on his application as the project is not being pursued at the current time.

Received & Filed

3. Received from the US Army Corps of Engineers, a copy of a letter to Derward Hergatt about the property at 110 Lower Newton Road stating that upon their review, their office has determined that the completed remedial action and the additional information provided, sufficiently addresses the enforcement concerns of their office.

Received & Filed

4. Received from the Fairways of Halfmoon, notification of a new liquor license application for beer only for golf cart service.

Received & Filed

5. Received from the West Crescent Fire Company notification of a Special Election to be held on March 29th, 2016 between the hours of 6:00 pm and 9:00 pm at the firehouse located at 1440 Crescent - Vischer Ferry Road, to sell a Rescue Vehicle for a sum of money not less than \$50,000 subject to mandatory referendum pursuant to 176(23) of the Town Law.

Received & Filed

6. Received from the LDS Property Holdings, Double Vision notification of a new liquor license application for liquor, wine, beer & soda.

Received & Filed

7. Received from the Department of State notification that Town of Halfmoon Local Law #2-2016 Cold War Tax Exemption was filed with the state on February 24, 2016.

Received & Filed

8. Received from Amy Phelps, her letter of resignation from the position of Data Collector in the Assessor's Office effective April 15, 2016.

Received & Filed

9. Received from Senator Kathleen A. Marchione, the 2015 Report of the New York State Senate, Standing Committee on Local Government.

Received & Filed

OLD BUSINESS

AWARD OF FUEL BIDS – HIGHWAY DEPARTMENT

Supervisor Tollisen: I am going to recuse myself from #1.

Deputy Supervisor Hotaling led the discussion and offering of the motion.

FUEL BIDS – HIGHWAY DEPARTMENT – 2016-1

2 Sealed Bids were submitted and publicly opened at 7:00 pm in the A. James Bold Meeting Room on February 17, 2016

Premium Ultra Low Sulfur Diesel Fuels & Unleaded Regular Gasoline, including weekly top offs: Albany JOC low posting + a firm differential of

	G.A. Bove Fuels	Mirabito
Premium Ultra Low Sulfur Diesel Fuels	.18	.1975
Unleaded Regular Gasoline	.18	.1650

RESOLUTION NO. 80

Offered by Councilman Connors, seconded by Councilwoman Jordan:

Recused: Tollisen. **Approved** by the vote of the Board: **Ayes:** Hotaling, Jordan & Connors

RESOLVED, that the Town Board and the Highway Superintendent awards the Fuel Bids of Premium Ultra Low Sulfur Diesel Fuels and Unleaded Regular Gasoline received and opened February 17th, to G.A. Bove & Sons, Inc., 76 Railroad

Street, Mechanicville, NY, at bid markup from JOC low posting in plus amount of .1800 per gallon, per review and approval of the Highway Committee.

POLL BOARD:

Councilman Connors	AYE
Councilwoman Jordan	AYE
Councilman Hotaling	AYE

AWARD OF UNIFORM BIDS – HIGHWAY DEPARTMENT – 2016-2

3 Sealed Bids were submitted and publicly opened at 1:00 pm in the Conference Room on February 29, 2016

FULL TIME EMPLOYEES:

	UNIFIRST	ARAMARK	AMERIPRIDE
11 Long/Short Sleeve Shirts	.15	.20	.20
11 Long/Short Sleeve Polo	.24	.28	.30
11 Cotton Denim Jeans	.418 (Wrangler)	.43 (Dickies)	.24
Alternate Choice	.322 (Dickies)	.41(Aramark)	.24

PART TIME EMPLOYEES:

5 Long/Short Sleeve Shirts	.15	.20	.20
5 Long/Short Sleeve Polo	.24	.28	.30
5 Cotton Denim Jeans	.418 (Wrangler)	.43 (Dickies)	.24
Alternate Choice	.322 (Dickies)	.41(Aramark)	.24

ADD ALTERNATES:

1) 3 x 5 Rugs	\$2.30	\$1.32	\$2.75
2) 3 x 10 Rugs	\$4.59	\$3.50	\$3.60
3) Scraper Mats	\$1.53	\$1.80	\$1.80

*Aramark pricing on garments include replacements

RESOLUTION NO. 81

Offered by Councilman Connors, seconded by Councilman Hotaling:
Approved by the vote of the Board: Ayes: Hotaling, Jordan & Connors

RESOLVED, that the Town Board awards Bid Spec. #2-2016 for rental and service of Uniforms for the Town Highway Department and Transfer Station department for a 3-year period at their low bid amounts to UniFirst Corporation, 157 Troy – Schenectady Road, Watervliet, New York, per review and recommendation of the Highway Committee.

Supervisor Tollisen: With respect to discussion of this item, there were three bids that were submitted for uniforms that were reviewed. The town is not going to be taking the lowest bid on this. The town is actually going to be taking the bid from UniFirst Corporation. The reason why we are not taking the lowest bid is due to the

feedback of our employees comments regarding the existing wear on the uniforms that they have, the grade and durability of the uniforms that we have requested and also weather sensitivity clothing which is clothing that is conducive to conditions whether it be very cold or during the summer months, very hot. I just want that to be clear that the Town of Halfmoon is not taking the lowest bid with respect to this uniform bid.

POLL BOARD:

Councilman Connors	AYE
Councilwoman Jordan	AYE
Councilman Hotaling	AYE
Supervisor Tollisen	AYE

NEW BUSINESS

RESOLUTION NO. 82

Offered by Councilman Hotaling, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board approves and orders paid Vouchers numbered 0387-0489

===== FUND TOTALS =====

10 GENERAL FUND	\$191,360.41
20 HIGHWAY FUND	\$33,124.96
30 CONSOLIDATED WATER	\$222,837.06
35 MISC. CAPITAL FUNDS	\$3,520.00
40 LANDFILL POST CLOSURE	\$246.75
50 CHURCH HILL SEWER	\$211.53

ABSTRACT TOTAL:	<hr/>	\$451,300.71
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RESOLUTION NO. 83

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board approves the minutes of Town Board meeting of, Organizational Meeting and the Town Board Meeting of February 17, 2016 as presented.

RESOLUTION NO. 84

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board declares a Negative Declaration per SEQR for Paar Estates PDD and hereby approves the Planned Development District.

POLL BOARD:

Councilman Connors	AYE
Councilwoman Jordan	AYE
Councilman Hotaling	AYE
Supervisor Tollisen	AYE

RESOLUTION NO. 85

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board authorizes the purchase of a Modernfold panel partition to be installed at the Halfmoon Senior Center, without engaging in bids based upon the unique characteristics of senior center and the wall that is required.

Supervisor Tollisen: This is the partition that is in the large meeting room at the senior center. We went out to get different bids and there was only one company that was even willing to offer us anything. I want to make everyone aware that the Office for the Aging for Saratoga County has given the town a grant for 75% of the cost of this. It is good news for the senior center as they can finally be able to section off that large meeting room and do a couple of different things at the same time. The current petition is a safety issue and is not being used at this point so now they will be back in operation once this is complete.

RESOLUTION NO. 86

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board approves increasing the Town Clerk's Petty Cash Fund from \$150 to \$200.

RESOLUTION NO. 87

Offered by Councilman Hotaling, seconded by Councilwoman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board honors Norma Morris with a resolution recognizing her and her accomplishments on her 90th birthday.

RESOLUTION NO. 88

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board authorizes the Supervisor to sign the contract with Auction International to sell Government vehicles, machinery, equipment and other surplus assets that the town no longer has use for, per the review and approval of the Town Attorney.

Councilman Hotaling: I would just like to comment and say that Auctions International has been a very good support partner for the Town of Halfmoon to be able to sell the equipment that we no longer need. It is a great asset for us to have.

Supervisor Tollisen: It has been shown time and time again that it yields a whole lot more money than sealed bids for our items.

RESOLUTION NO. 89

Offered by Councilwoman Jordan, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board accepts proposal from Adirondack Trust Insurance for the Town insurance coverage from carrier New York Municipal Insurance Reciprocal, for all coverage (Property, General Liability, Auto, Public Officials, etc.) in the total amount of \$129,255.24 for the renewal period March 1, 2016 through March 1, 2017, subject to review and approval of the Town Attorney.

RESOLUTION NO. 90

Offered by Councilman Connors, seconded by Councilman Jordan: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board amends the Town of Halfmoon Building Department Fee Schedule to add a fee of one hundred dollars(\$100.00) for Unsafe Building/Structure Placards which are utilized to advise persons approaching the unsafe building/structure, especially emergency services, that hazards exist to a degree that consideration should be given to limit firefighting to exterior operations only, with entry only occurring for known life hazards both for commercial and residential buildings/structures. If not paid at the time the building/structure is declared unsafe, the fee will be added to any demolition or building permit fee issued for that location.

Councilman Connors: Mr. Supervisor, I would just like to expand on this a little bit. This is a life saving measure by enacting and having these placards on the unsafe buildings. I know that Mr. Hotaling had spoken about it earlier but having worked in emergency services and the fire service for over two decades, I can definitely speak first hand to say that this will in fact save firefighter lives and for my colleagues to put forth the effort to put this legislation through and enact it is should not go unnoticed. You have gone above and beyond and I know that the emergency services community will definitely thank you greatly for this.

RESOLUTION NO. 91

Offered by Councilwoman Jordan, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board approves purchasing tax map parcel numbers 266.12-1-9.2 and 266.12-1-52 from Saratoga County for the amount of the delinquent taxes, penalties and interest, to be used by the Town of Halfmoon.

RESOLUTION NO. 92

Offered by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Jordan & Connors

RESOLVED, that the Town Board authorizes the Supervisor to make the attached Creation of Appropriations

A correction to resolution #328 dated 10/7/2015 for the creation of appropriations is necessary to adjust the budgetary accounts for the purchase of the new senior van as the Town of Halfmoon has received a grant in the not to exceed amount of \$17,000 from Saratoga County Office of the Aging per Saratoga County resolution 212-2015 dated 11/9/2015.

Debit:	Estimated Revenues	10-510	\$17,000
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Subsidiary:
Cty Grant, Prog Aging 10-4-3772.00 - \$17,000

Credit: Appropriated Reserves 10-511 \$17,000

The following creation of appropriations is needed in the General Fund based on money received for newsletter advertising to date. This creation is for the quarterly distribution of the Halfmoon Navigator.

DEBIT: Estimated Revenues 10-510 \$1,100
Subsidiary: Other, Misc-Newsletter
10-4-2770.10 - \$1,100

CREDIT: Appropriations 10-960 \$1,100
Subsidiary: Public Information & Serv
10-5-1480.40 - \$1,100

PUBLIC COMMENT (for discussion of non-agenda items) No one came forward

There being no further business to discuss or resolve, on a motion by Councilman Connors and seconded by Councilwoman Jordan, the meeting was adjourned at 7:20 pm.

Respectfully Submitted,

Lynda A. Bryan, Town Clerk