

**The November 2, 2016 Regular meeting was called to order at 7:00 pm by Supervisor Tollisen in the A. James Bold Meeting Room at the New Town Hall with the following members present:**

Kevin J. Tollisen, Supervisor  
Paul L. Hotaling, Councilman  
John P. Wasielewski, Councilman  
Jeremy W. Connors, Councilman  
Lyn A. Murphy, Town Attorney  
Cathy L. Drobny, Deputy Town Attorney  
Lynda A. Bryan, Town Clerk

Daphne V. Jordan, Councilwoman - Excused

## **PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

## **PUBLIC HEARING: TOWN OF HALFMOON 2017 BUDGET**

**Supervisor Tollisen** asked if anyone wanted the public hearing notice read, no one requested and the public hearing was

**OPENED: 7:02 pm**

**Supervisor Tollisen** I have given the Town Board a copy of the Budget Highlights and they are on the dais if you would like to take one. I will be bringing this forward again next Thursday at the Budget Workshop at 6:15. That will be another time that residents can come and ask questions regarding the budget. The 2017 budget still relies on two major sources of revenue which is mortgage tax and sales tax. The budget was derived from meetings with my Budget Director Bonnie Hatter, myself and Deputy Supervisor Paul Hotaling looking at 5 years of averages for each and every line item and looking at trends over the last couple of years. This is the 38<sup>th</sup> consecutive year that there is no general town tax to be levied to the residents. Town budget shows a small increase in health insurance costs, there have been some health insurance changes but we still think that it is a good plan for our employees and this year we are offering two insurance plans for our employees. For elected officials, they will receive a 2% raise and for all other staff who are year round employees, my budget includes a \$1.25 per hour raise. The raise is twofold: one is to compensate for the health insurance changes and number 2 and more importantly, the change in the minimum wage which continues to escalate and creating some issues with respect to our entry level positions. We are moving the entire grid up for each employee a \$1.25.

The 2017 budget takes into consideration the increase in sales tax. Our projections for sales tax are even much higher than what we have budgeted. If things continue as they have with the 2016 budget, we will be well over our budget in sales tax actual revenue collected. I like that conservative budget approach because if there are any changes in sales tax, you want to be more conservative and not worrying about deficits. The sales tax is on a good trend for the town right now, but again we are not even approaching in the 2017 budget the actual numbers that we think we will be getting in the 2016 budget. What that means is that that goes to any cost overrides or short funds in other areas but it also goes to fund balance, which is a good thing.

The town is not using any unappropriated fund balance. When I started the general fund balance was approximately \$70,000 and it's now \$1.6 million dollars. We are not using any of that fund balance whatsoever. With respect to the Highway Fund when I started it was in the negative. We were able to get over that and the balance is now about \$350,000 and we expect that to increase. Phase II of the Highway Tax

will be imposed in the 2017 budget. Due to the 7 public workshops that we had last year and discussions, the Town Board did make that difficult decision and while we never want to impose any more tax but we felt that moving forward to make sure infrastructure remains strong and in good condition, we have implemented a highway tax over a two year period. That accounts for the larger increase in the highway budget is for that second phase. I also included this in my comments in the Navigator because we want the residents to be fully aware of what is going on with their town government.

Water Fund has also shown an increase and the reason for that is that we are no longer getting the monies from the EPA. The EPA was reimbursing the Town of Halfmoon during the dredging project. Now, since there is no reimbursement, the cost for water has increased and therefore that part of the budget has increased. We are also going to be paying our portion of the settlement with the Town of Waterford and we do have those monies within our budgeted funds.

As far as needed services, we continue to have a very active Senior Citizens Program with about 1,000 seniors actively participating in our programs, home delivery with Meals on Wheels, planned trips, senior van use with trips to shop and doctor's appointments. The town has been actively updating its fleet and to make sure our seniors are in safe and most up to date vehicles that we can provide. I am proud to say that we have received 4 grants with respect to those vehicles to offset the costs. Summer Recreation Program enrolled just over 500 children this year. Included in that program is the Character Counts Program which not only teaches kids good character but helps kids who may not be able to go to camp get some financial assistance to help with that. The town also partners with various not for profit organizations such as CAPTAIN, Center for the Family, Care Links and the YMCA. Please understand that those programs in our opinion are essential to our town. They provide financial, educational, emotional and psychological support. We consider them the front line to help with a lot of our residents. As far as grant funding

The 2017 Budget Highlights reads as follows:

## **TOWN OF HALFMOON** **2017 BUDGET HIGHLIGHTS**

### **TOWN BUDGET HIGHLIGHTS**

The Town of Halfmoon relies on two major sources of revenue for the Town budget, mortgage tax and sales tax. This year's Town Budget figures are the result of a number of different statistical data and analyses. The Town Supervisor and Town Budget Officer reviewed actual statistical data of the Town budgets over the past five-year period and then compared it with recent trends to formulate the budget. The Town Budget is based on very conservative fiscal expenditures and revenues for the 2017 budget year.

### **NO GENERAL FUND TOWN PROPERTY TAX**

This budget marks the 38<sup>th</sup> consecutive year there is no general fund Town tax to be levied with the residents of the Town of Halfmoon.

### **GENERAL, HIGHWAY and WATER FUND**

The Town Budget shows that there has been a small decrease in health insurance costs due to changes made with the Town's health insurance renewal. There is a two percent (2%) raise budgeted for elected officials and a \$1.25 per hour raise for all year-round Town employees. This raise is to compensate for increased minimum wage and the fact that the Town can no longer fully fund the deductible. There have also been reductions in NYS retirement forecasted billing estimates.

The 2017 budget also takes into account a small increase in the expected sales tax the Town will receive based on the better than anticipated 2016 amount.

The Town will not rely upon using any of its unappropriated fund balance for the 2017 General or Highway budgets. The Water fund will use \$200,000 of fund balance to pay the 2017 settlement with the Town of Waterford.

The general fund portion of the budget increased 4.08 percent from the 2016 adopted budget.

The Highway fund portion of the budget shows a larger increase over the 2016 adopted budget due to implementation of phase II of the Highway Tax. As the public will remember, the Town held 7 public workshops last year before making the difficult decision of implementing a highway tax. The Town will have a total tax levy of \$1,224,000 in 2017 to ensure the Town maintains roads and equipment according to the Town's 20-year capital plan. The Highway Budget will be supplemented with revenue that will be generated by sales tax and State monies received thru the CHIPS program.

The Water fund portion of the budget will increase over last year's budget. The water fund budget operating portion increased from the previous year based upon the Town's continuing to purchase water from the City of Troy due to GE's dredging of the Hudson River and we will no longer receive money from EPA. The settlement with the Town of Waterford also attributes to the increase.

**Overall, the Town budget for 2017 increased \$1,353,627 over the adopted 2016 budget, which is due to the factors previously stated in the Highway and Water funds.**

### **PROVIDING NEEDED SERVICES**

Our residents continue to use needed services provided by the Town. For example, over 1000 seniors actively participate in the Senior Center's educational and recreational programs, along with other services. Meals-on-Wheels, Day to Day activities, planned trips and senior van use are important and vital services provided to the seniors. The Town has made great strides in updating the Fleet used to carry the Seniors, including the receipt of four different grants for senior services.

For our youth, the Summer Recreation Program enrolled just over 500 children this past summer. The Character Counts program is integrated into the programming for all summer recreation participants whose ages range from pre-school to 15 years old.

The Town partners, with several non-profit organizations, to provide support to Halfmoon children, seniors and families in need. These partnerships include: CAPTAIN, Center for the Family, Care-Links, and the YMCA Reach Out for Youth program. The programs offered by these organizations are essential components of our Town as they provide educational, financial, emotional, psychological and other support to those in need.

### **SLOW ECONOMIC IMPROVEMENT CONTINUES TO AFFECT HALFMOON**

The slowly improving national economy continues to present realistic challenges to the Town. Sales and mortgage tax figures for the calendar year 2016 to date have been higher than budgeted. The Town has made significant cuts in certain areas of health insurance, reducing costs while maintaining stable coverage for its employees. The Town has also been recently approved for a state sponsored program thru NYSERDA for solar panels to be placed at the Halfmoon Water Treatment facility. They will be installed at no cost to the Town but will result in significant savings in utility bills that the Town pays monthly. It is expected that this 2-year

project will have full implementation early next year. Lastly, over the past few years, the Town refunded bonds resulting in substantial savings to Town residents. Conservative budgeting and spending will continue as the Town finds more ways to cut its expenses.

### **GRANT FUNDING**

The Town continues to aggressively pursue federal, state and other grants. These grant awards have been and will continue to be used for road, sewer, water, energy efficiency improvements, sidewalk, park, trail, recreational, and court projects. These are projects that would have otherwise been funded exclusively by the Town or would have been deferred due to the lack of funds.

### **AUDITOR AND BOND RATING AGENCY EVALUATIONS OF TOWN FINANCES**

Annually, the Town's finances are examined by an independent auditing firm. For the most recently completed fiscal year 2015, the CPA Firm, Bollam, Sheedy, Torani & Company issued the following opinion regarding the Town's financial statements and internal controls:

*"In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of each governmental fund, the fiduciary fund, and each account group of the Town of Halfmoon, New York as of December 31, 2015 and the changes in financial position of each governmental fund for the year then ended, in accordance with the accounting and reporting practices permitted by the New York State Office of the State Comptroller..."*

The Town of Halfmoon continues to have a very strong credit rating as reflected by Moody's 2015 rating of the Town with its "Aa3" designation and the removal of the negative outlook. Another rating company, Standard and Poor maintained the Town's AA bond rating with a stable outlook. Moody's report stated:

*"The town does not levy a general town property tax and derives the majority of its revenues from sales tax (68% of 2014 operating revenues). While historical budget to actual results for this economically sensitive revenue has been negative, recent years have improved with stronger receipts and more conservative budgeting. Of note, the town is considering implementing a highway tax that could come as early as fiscal 2016. A new revenue source would provide greater operating flexibility and reduce its dependence on economically sensitive revenues." (Moody's Investors Service Report, September 14, 2015).*

Respectfully submitted;

Kevin J. Tollisen  
Town of Halfmoon Supervisor

**Supervisor Tollisen** asked if there were any questions from the Board or the public. He stated that there would be no vote on the budget this evening as there is going to be another Public Workshop held on November 10<sup>th</sup> at 6:15 pm. No one came forward and he closed the public hearing

**CLOSED: 7:12 pm**

### **COMMUNITY EVENTS:**

**Family Movie Night with Popcorn, Friday November 4<sup>th</sup> at 7:00 at Town Hall in the A. James Bold Meeting Room. This is a FREE event presented by the Recreation Department**

**5th Annual Revolutionary Run for Veterans to benefit the Veterans Trust Fund on Saturday, November 5<sup>th</sup> at Hardy Park in Schuylerville.**

Thank you for your Service honoring our veterans with a Special Ceremony on November 9<sup>th</sup> at 4:30 pm at the Southern Saratoga YMCA, 1 Wall Street, Clifton Park.

Public Workshop for the 2017 Town of Halfmoon Budget on November 10<sup>th</sup> at 6:15 pm and immediately following, a Public Informational Meeting for the Church Hill Road Sewer District at 7:00 pm in the A. James Bold Meeting Room

CAPTAIN Youth and Family Services are currently accepting items for their Thanksgiving Basket Program. Please drop off at the CAPTAIN office at 5 Municipal Plaza, Suite 3, Clifton Park by Thursday, November 10<sup>th</sup>.

Public Workshop for the Town of Halfmoon 2017 Budget on November 9<sup>th</sup> in the A. James Bold Meeting Room

Senior Center is hosting their Holiday Bazaar on November 19<sup>th</sup> from 9-2. Come and see all the Crafters', Quilters and Jewelry Makers along with Grandma's Treasures and the best Baked Goods!

The Town of Halfmoon Recreation Department has a donation box in the foyer of Town Hall and is accepting Thanksgiving food items until November 18<sup>th</sup> for delivery of Thanksgiving Baskets on the 19<sup>th</sup>.

Clifton Park – Halfmoon Library is sponsoring a Volunteer Fair for Teens and Adults on Saturday, November 19<sup>th</sup> from 1 - 3pm.

Halfmoon Celebrations will hold Holiday Stop and Shop on November 26<sup>th</sup> "Small Business Saturday" from 10 am to 3 pm at the Halfmoon Town Hall. Various vendors will offer a wide assortment of exceptional items and raffle items.

Holiday Party with Memorial Tree Lighting on December 3<sup>rd</sup> 4:00 – 6:30 at Town Hall and Tree Lighting 6:30 - 7:30 at Abele Memorial Park

#### **TOWN MEETINGS:**

Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm except May 7<sup>th</sup> at 2:00 pm

Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4<sup>th</sup> Tuesday in May

Senior Center Business Meeting: 1<sup>st</sup> Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: December 19<sup>th</sup>

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

#### **REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)** Please take some time to go through the Community Events and I will note that Ms. Jordan is excused this evening. She is recovering well and we send her our best.

**Paul Hotaling (Deputy Supervisor):** (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

I want to highlight one of the community events. Our town **Rec Program/Character Counts Program** works really hard putting together the Thanksgiving Baskets. This year we will be meeting on Saturday, November 19<sup>th</sup>. Last year we delivered over 100 turkeys to Halfmoon residents. Hats off to everyone who volunteered their time. Also they are having Family Movie Night with Popcorn, Friday November 4<sup>th</sup> at 7:00. This is a FREE event.

**John Wasielewski (Town Board Member):** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

Thank you Mr. Supervisor, recently in town there has been significant fires due to faulty heating systems. I would like to remind town residents it is that time of the season to have those maintained properly. Also, due to the time change this weekend, a reminder to replace batteries in your smoke and CO alarms in their homes. That is all that I have this evening, thank you.

**Daphne Jordan (Town Board Member):** (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison  
**Excused**

**Jeremy Connors (Town Board Member):** (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

I have nothing this evening Mr. Supervisor

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

**Senior Center** is hosting their Holiday Bazaar on Saturday, November 19<sup>th</sup> from 9-2. Come and see all the Crafters', Quilters and Jewelry Makers along with Grandma's Treasures and the best Baked Goods around! This is their biggest fundraiser of the year, so please come and support our seniors.

**Amanda Smith (Recreation Director):** (1) Liaison to Halfmoon Celebrations Committee

**Lyn Murphy, Esq., (Town Attorney)**

**Cathy Drobny, Esq. (Town Attorney)**

**PUBLIC COMMENT (for discussion of agenda topics) No one came forward**

**DEPARTMENT REPORTS – month of October**

**1. Senior Express**

**Total # Riders – 399      Total # Meals - 590**

**2. Town Justice Wormuth**

**Total # Cases – 201      Total Fees Submitted to the Supervisor - \$31,093**

**3. Town Justice Suchocki**

**Total # Cases – 305      Total Fees Submitted to the Supervisor - \$32,780**

4. **Building**  
Total # Permits – 137      Total Fees Submitted to the Supervisor - \$22,795
5. **Fire**  
Total # Permits – 14      Total Fees Submitted to the Supervisor - \$1,050
6. **Safety Inspections**  
Total # Inspections – 22      Total Fees Submitted to the Supervisor - \$1,200

#### **CORRESPONDENCE**

1. **Received** from the Town Planning Board Resolutions approved at the October 24th meeting: Change of Use/ Tenant Application for Beyer & Macali CPA, 10 Executive Park Drive, for a Special Use Permit for the Samuel Thompson Garage, 155 Old Plant Road and for an Addition to Site Plan Application for Aldi-Halfmoon, 1681 Route 9.  
*Received & Filed*
2. **Received** from Clifton Park – Halfmoon Fire District #1 their 2017 Adopted Budget Summary  
*Received & Filed*
3. **Received** from the US Army Corps of Engineers a copy of the letter sent to Kenneth Van Wert stating that it appears the Department of the Army permit will not be required for his proposal on his property at the end of Angle Road.  
*Received & Filed*
4. **Received** from Saratoga County District #1, notice of Public Hearing to consider the Sewer District's proposed sewer rates for the year 2017 on November 3, 2016 at 9:00 am at the Board of Supervisors Chambers in Ballston Spa.  
*Received & Filed*
5. **Received** from Saratoga County Real Property Tax Services the 2016 Assessment Roll Totals for the Town of Halfmoon.  
*Received & Filed*
6. **Received** from NYS Department of State, notification of their filing of Local Law #8-2016 on October 26, 2016 for the Kensington at Halfmoon PDD  
*Received & Filed*
7. **Received** from Supervisor Tollisen, notification of a Public Workshop for the 2017 Town of Halfmoon Budget on November 10<sup>th</sup> at 6:15 pm and immediately following, a Public Informational Meeting for the Church Hill Road Sewer District at 7:00 pm in the A. James Bold Meeting Room  
*Received & Filed*
8. **Received** from Halfmoon – Waterford Fire District, their 2017 Adopted Budget  
*Received & Filed*
9. **Received** from NYS Department of Environmental Conservation the minutes of the Public Comment Session for the Town of Colonie Landfill Expansion held at Shaker High School on September 20<sup>th</sup>, 2016 that can be viewed in the Town Clerk's Office  
*Received & Filed*
10. **Received** from Nolan & Heller, LLP, a copy of the comments submitted by them on behalf of the Town of Halfmoon with respect to the proposed expansion of the Town of Colonie Landfill that can be viewed in the Town Clerk's Office

*Received & Filed*

**Supervisor Tollisen:** A copy of that letter is posted on the website. If you want the schedules that are attached to that letter, they are available in the Town Clerk's Office

**OLD BUSINESS**

**RESOLUTION NO. 375**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

**RESOLVED**, that the Town Board hereby awards the construction inspection service contract for the Sitterly Road Pavement Preservation Project to Greenman-Pedersen, Inc. Engineering and Construction Services in the not to exceed amount of forty thousand dollars (\$40,000.00) and to authorize the Supervisor to execute any necessary documentation associated with their services on this project.

**NEW BUSINESS**

**RESOLUTION NO. 376**

**Offered** by Councilman Connors, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Wasielewski, & Connors

**RESOLVED**, that the Town Board approves and orders paid Vouchers numbered 2232 - 2335

**===== FUND TOTALS =====**

10 GENERAL FUND	\$69,041.60
20 HIGHWAY FUND	\$31,647.33
25 SPECIAL REVENUE	\$16,156.80
30 CONSOLIDATED WATER	\$53,600.48
35 MISC. CAPITAL FUNDS	\$40,416.66

<b>ABSTRACT TOTAL:</b>	<b>\$210,862.87</b>
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**RESOLUTION NO. 377**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Wasielewski, & Connors  
Councilman Hotaling Abstained

**RESOLVED**, that the Town Board approves the minutes of Town Board meeting of, October 19, 2016 as presented.

**POLL OF BOARD:**

Councilman Connors -	Aye
Councilman Wasielewski -	Aye
Councilman Hotaling-	Aye
Supervisor Tollisen -	Aye

**RESOLUTION NO. 378**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

**RESOLVED**, that the Town Board approve minutes of the Special Town Board Meeting of October 12, 2016 as presented.

**RESOLUTION NO. 379**

**Offered** by Councilman Hotaling, seconded by Councilman Wasielewski: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

**RESOLVED**, that the Town Board accepts for Road Dedication, a portion of Howland Park Drive, Heron Place and Larsen Place, in the Howland Park PDD, Phase II, as all of the standards as set by the Town of Halfmoon Roadway Dedication Procedure have been satisfied, subject to the review and final approval of the Town Highway Superintendent for the road improvements and the Town Attorney for the Deed descriptions, closing papers, title insurance, letters of credit and all related or required documents, said documents to be executed by Town Attorney. The Town shall not issue certificates of occupancy or maintain, plow or otherwise care for the roads until proof of recording of all necessary documents with the County Clerk's office are received.

**POLL OF BOARD:**

Councilman Connors -	Aye
Councilman Wasielewski -	Aye
Councilman Hotaling-	Aye
Supervisor Tollisen -	Aye

**RESOLUTION NO. 380**

**Offered** by Councilman Wasielewski, seconded by Councilman Connors: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, & Connors

**RESOLVED**, authorizing the Town Supervisor to execute any documents necessary to proceed with the Water District One, subject to the review and approval of the Town Attorney, in the not to exceed amount of 2.2 million dollars.

**Supervisor Tollisen:** This is the meeting that we had last week with the residents of Pruy Hill Development down by the Mechanicville School. This is the project related to the water line replacement, the paving of the roads.

**RESOLUTION NO. 381**

**Offered** by Councilman Connors, seconded by Councilman Hotaling: Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski, Jordan & Connors

**RESOLVED**, the Town Board authorizes the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	<b>\$16,156.80</b>
	Subsidiary: 25-4-2189 Home &		
	Community Services	<b>\$16,156.80</b>	

Credit: Appropriations 25-960 \$16,156.80  
 Subsidiary: 25-5-1440.40 Engineering  
 Contractors Inspections \$16,156.80

Information Only: The above was derived from the following breakdown of charges to be paid on the November Abstract for engineering and related fees

NAME	AMOUNT
Aldi Addition	\$742.50
Arlington Heights	\$850.00
Betts Farms	\$287.50
Pleasant Valley Estates	\$677.65
Princeton Heights	\$2,043.30
Howland PDD	\$9,288.35
Halfmoon Village/Krauses PDD	\$1,127.50
Maple Leaf Child Care	\$1,140.00
<b>Total</b>	<b>\$16,156.80</b>

Transfers between Appropriations

From Account	To Account	Amount	Reason
10-5-1990.40 Special Item- Contingency	10-5-1420.41 Attorney- Contractual Other	\$8,000	To engage Nolan & Heller regarding the expansion of the Colonie Landfill
30-5-8310.42 Admin-Contractual- Legal Fees	30-5-8340.40 Trans & Dist- Contractual	\$30,000	To cover expenses thru year end
10-5-9010.80- Employee Benefits- State Retirement	10-51420.40 Attorney- Contractual	\$10,000	To cover deductible amount for judgement

A resolution is necessary to create appropriations within the Special Revenue fund from recreation fees per resolution #310 in the amount of \$2,087.50 (not to exceed \$3,000) for the purchase of trees and plantings as needed for the Town Parks and Properties.

Debit: Appropriated Fund Balance 25-599 \$2,087.50  
 Credit: Appropriations 25-960 \$2,087.50  
 Subsidiary: 25-5-9901.90 - \$2,087.50  
 Interfund Transfer

A resolution is necessary to create the budgetary accounts for the purchase of trees and plantings as needed for the Town Parks and Properties from Recreation Fees held in the Town of Halfmoon Special Revenue Fund.

Debit: Estimated Revenues 10-510 \$2,087.50  
 Subsidiary: 10-4-5031 - \$2,087.50  
 Interfund Transfers

Credit: Appropriations 10-960 \$2,087.50  
 Subsidiary: 10-5-7110.40 - \$2,087.50  
 Parks-Contractual

The following creation of appropriations is needed in the General Fund based on money received for newsletter advertising to date. This creation is for the quarterly distribution of the Halfmoon Navigator.

DEBIT: Estimated Revenues 10-510 \$2,850  
 Subsidiary: Other, Misc-Newsletter  
 10-4-2770.10 – \$2,850

CREDIT: Appropriations 10-960 \$2,850  
Subsidiary: Public Information & Serv  
10-5-1480.40 - \$2,850

**PUBLIC COMMENT (for discussion of non-agenda items) No one came forward**

There being no further business to discuss or resolve, on a motion by Councilman Wasielewski and seconded by Councilman Hotaling, the meeting was adjourned at 7:20 pm.

**Respectfully Submitted,**

**Lynda A. Bryan, Town Clerk**