

TOWN BOARD MEETING AGENDA  
July 20, 2016

**TOWN BOARD WORKSHOP – Board Room – 6:30 pm**

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**COMMUNITY EVENTS:**

**July 29<sup>th</sup> - Movie Night at Dusk in the Town Park –Rain location in the Town Hall**

**August 11<sup>th</sup> - Today's Hits Cover Band - Town Park from 6:30 – 9:00pm  
FIREWORKS TO FOLLOW**

**American Red Cross Blood Drive, August 30<sup>th</sup> in the Town of Halfmoon A. James Bold Meeting Room**

**TOWN MEETINGS:**

**Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm except May 4<sup>th</sup> at 2:00 pm**

**Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:00 pm**

**Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of month at 7:00 pm**

**Board of Assessment Review: 4<sup>th</sup> Tuesday in May**

**Senior Center Business Meeting: 1<sup>st</sup> Wednesday of month at 1:00 pm**

**Halfmoon Historical Society: Last Tuesday of month at 7:00 pm**

**Open Space & Trails Committee: August 15<sup>th</sup>, October 17<sup>th</sup> & December 19<sup>th</sup>.**

**Resident Relations Committee: TBD**

**Business & Economic Development Committee: TBD**

**REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)**

**Paul Hotaling (Deputy Supervisor):** (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

**John Wasielewski (Town Board Member):** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

**Daphne Jordan (Town Board Member):** (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

**Jeremy Connors (Town Board Member):** (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of

Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

**Amanda Smith (Recreation Director):** (1) Liaison to Halfmoon Celebrations Committee

**Lyn Murphy, Esq., (Town Attorney)**

**Cathy Drobny, Esq. (Town Attorney)**

**PUBLIC COMMENT (for discussion of agenda topics)**

**DEPARTMENT REPORTS – month of June**

1. Senior Express Total # Riders – 353 Total # Meals - 661
2. Town Clerk Total Fees Submitted to the Supervisor - \$15,044.78

**DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk’s Office) month of June**

**Planning Department**

**CORRESPONDENCE**

1. Received from the Town Planning Board Resolutions approved at the July 11, 2016 meeting:
2. Received from the Assessor, notification that a Board of Assessment Review position will be posted on the website.
3. Received from the US Army Corps of Engineers a copy of the letter to Bruce Tanski for a jurisdictional determination for the 83.46 acre site owned by the Leggett Farm LLC. It has been determined to contain jurisdictional waters and wetlands. This determination shall be considered valid for five years.
4. Received from the US Army Corps of Engineers a copy of the letter to Columbia/Wegman Acquisition II, LLC in response to a request for the discharge of fill material into the waters of the United States to facilitate the construction of a medical facility located on the south side of Route 146.
5. Received from the NYS Department of Public Service a letter indicating that the Commission instituted a proceeding to investigate and evaluate the options for making additional numbers available in the 518 area code. To ensure full public participation in this proceeding the

Department will conduct a series of informational sessions and public statement hearings to seek input and comments from community.

6. **Received** from CAPTAIN Youth & Family Services a letter of thanks for the donation to Karyl's Cupboard, CAPTAIN's Emergency Food and Hygiene Pantry from the Town's Shredding Day.
7. **Received** from New York State Public Service Commission a Notice Seeking Comments for a petition of CTIA-The Wireless Association for the Commission to Update and Clarify Wireless Pole Attachment Protections. The Commission seeks initial comments by August 1, 2016 and reply comments by August 15, 2016.
8. **Received** from the West Crescent Fire District their Regulatory Basis Financial Report and Auditor Communications for year ended December 31, 2015.
9. **Received** from Books for Troops an invitation to an open house at their new location 288 Route 9, Latham on July 24, 2016 from 2 to 4 pm.
10. **Received** from SAXBST the audited financial statements for the Town for year ended December 31, 2015.

#### **OLD BUSINESS**

#### **NEW BUSINESS**

1. **Resolution** to approve and order paid all vouchers #
2. **Resolution** to approve minutes of Town Board Meeting of July 6, 2016 as presented.
3. **Resolution** that the Town Board authorizes the renewal of Mobile Home Park Licenses for the 2016-2017 licensing year per the inspection and approval of the Director of Code Enforcement as follows: D&R Mobile Home Park,
4. **Resolution** that the Town Board authorizes the Supervisor to send a letter of support on behalf of Rebuilding Together Saratoga County who is planning to apply for funding to provide critical home repairs for low income homeowners in the county.
5. **Resolution** that the Town Board approves the Supervisors Report for the month of June 2016, as presented.
6. **Resolution** that the Town Board authorizes submitting the documents to the Department of Transportation to request a traffic study is conducted at the intersection of Route 236 and Guideboard Road at the request of a concerned resident about the increasing safety issues.

7. **Resolution** that the Town Board authorizes the Supervisor to accept the Town of Halfmoon's share of 2017 Sales Tax Revenue in cash from Saratoga County Real Property Tax Service.

8. **Resolution** to authorize the Town Board to award a bid to Alpine Construction, LLC for the construction of the project entitled Preservation of the Champlain Canal Structures and to authorize the Town Supervisor to execute all necessary documents per the review and approval of the Town Attorney.

9. **Resolution** that the Town Board authorizes the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations.

**PUBLIC COMMENT (for discussion of non-agenda items)**

**ADJOURN**