

TOWN BOARD MEETING AGENDA
September 21, 2016

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

PRESENTATION: MOTT ORCHARD PDD

COMMUNITY EVENTS:

Fall Cleanup at the Town of Halfmoon Transfer Station: September 20, 23, 24, 27, 30 and October 1, 2016. Fees - \$5 per carload, \$10 per truck or van load, \$10 per trailer load. Regular weekly household garbage will be charged the normal rate of \$3 per bag. Please obtain your FREE permit sticker at the Town Clerk's Office.

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month at 7:00 pm except May 7th at 2:00pm

Pre-meeting at 6:30 pm

Zoning Board of Appeals: 1st Monday of month at 7:15 pm. Pre-meeting at 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month at 7:00 pm. Pre-meeting at 6:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: October 17th & December 19th

Resident Relations Committee: TBD

Business & Economic Development Committee: TBD

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance) (3) Chair of Character Counts (4) Chair of Personnel Committee (5) Chair of Safety Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police) (3) Co-Chair of Committee on Resident Relations (4) Liaison to Planning Board

Daphne Jordan (Town Board Member): (1) Co-Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee (4) Zoning Board Liaison

Jeremy Connors (Town Board Member): (1) Liaison to Planning Board (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs (2) Chair of Committee on Historical Archives (3) Co-Chair of Committee on Resident Relations

Amanda Smith (Recreation Director): (1) Liaison to Halfmoon Celebrations Committee

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS – month of August

1. **Town Clerk Total Fees Submitted to the Supervisor \$8,199.97**

DEPARTMENT MANAGER MONTHLY REPORTS – (Can be viewed at the Town Clerk's Office) month of August

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approved at the September 12, 2016 meeting: Change of Use/Tenant Application for Daqing Zhang Nail Salon, 1581 Route 9; Renewal of a Site Plan for the Halfmoon Coffee Shop & Restaurant Development Project, 1589 Route 9; Final Subdivision Approval for the Proposed Linden Woods Subdivision Parts A & B, Dunsbach Road; and a Negative Recommendation for the Proposed Amendment to the Halfmoon Village PDD.

2. **Received** from the coordinators of the Walk with Compassion event a card thanking the Town for their partnership with their walk on August 27th in the Town Park.

3. **Received** from Jan Harrington, Halfmoon Senior a note thanking everyone at the Town for the great picnic on August 18th and stating it was a beautiful day!

4. **Received** from Care Links of Southern Saratoga County a copy of their 2014 Independent Auditor's report completed by Bonadio & Co., LLP.

5. **Received** from NYSEG a copy of the Notice of Intent of their filing with the Federal Energy Regulatory Commission to pursue a new license for the continued operation of the Upper Mechanicville Hydroelectric Project (FERC No. 2934).

6. **Received** from the West Crescent Fire District their 2017 Tentative Budget.
7. **Received** from the Halfmoon - Waterford Fire District No. 1 their 2017 Proposed Budget.

OLD BUSINESS

1. **Resolution** that the Town Board schedules a Public Hearing for October 5, 2016, at 7:00 pm or as soon thereafter as the matter may be heard, in the A. James Bold meeting room at the Town Hall located at 2 Halfmoon Town Plaza, Halfmoon, New York, 12065 for the proposed amendment to the Halfmoon Village PDD.
2. **Resolution** to remove from the table the Kensington of Halfmoon Planned Development District Phase II. Tabled at the August 17, 2016 Town Board meeting.
3. **Resolution** to take action on the Kensington of Halfmoon Planned Development District Phase II.

NEW BUSINESS

1. **Resolution** to approve and order paid all vouchers # 1932 - 2035.
2. **Resolution** to approve minutes of Town Board Meeting of September 7, 2016, as presented.
3. **Resolution** that the Town Board approves the Supervisors Report for the month of August 2016, as presented.
4. **Resolution** that the Town Board amends resolution #313-2016 authorizing the Building and Maintenance Department to sell their 2002 Ford truck on Auctions International to authorize the sale of a 2003 Ford truck.
5. **Resolution** that the Town Board recognizes September 17-23, 2016, as Constitution Week in the Town of Halfmoon.
6. **Resolution** that the Town Board authorizes the Supervisor to sign the credit application for City Electric Company, Inc. for the Town of Halfmoon.
7. **Resolution** that the Town Board supports and honors National MIA/POW Day on September 16, 2016, the 3rd Friday in September.
8. **Resolution** that the Town Board authorizes the Town Attorney to enter into an agreement with LexisNexis which provides access to various materials to assist in conducting legal research and authorizes her to sign any necessary documents to effectuate the contract.

- 9. Resolution** that the Town Board authorizes the Town Supervisor to pay the taxes, penalties and interest for tax map parcel numbers 266.12-1-9.2 and 266.12-1-52 in the not to exceed amount of \$44.34, and any other fees necessary to effectuate the transfer of the property to the Town of Halfmoon.
- 10. Resolution** that the Town Board authorizes the renewal of Mobile Home Park Licenses for the 2016-2017 licensing year per the inspection and approval of the Director of Code Enforcement as follows: Halfmoon Heights Mobile Home Park.
- 11. Resolution** that the Town Board schedules a Public Hearing for October 5, 2016, at 7:00 pm or as soon thereafter as the matter may be heard, in the A. James Bold meeting room at the Town Hall located at 2 Halfmoon Town Plaza, Halfmoon, New York, 12065, regarding a LOCAL LAW TO AUTHORIZE OVERRIDING THE PROPERTY TAX LEVY LIMIT ESTABLISHED BY GENERAL MUNICIPAL LAW §3-c FOR THE 2017 HALFMOON TOWN BUDGET.
- 12. Resolution** that the Town Board schedules a Public Hearing for October 5, 2016, at 7:00 pm or as soon thereafter as the matter may be heard, in the A. James Bold meeting room at the Town Hall located at 2 Halfmoon Town Plaza, Halfmoon, New York, 12065, regarding the expenditure from the General Fund Capital Reserve in the not to exceed amount of \$205,000 for the purchase of capital objects.
- 13. Resolution** that the Town Board schedules a Public Hearing for October 5, 2016, at 7:00 pm or as soon thereafter as the matter may be heard, in the A. James Bold meeting room at the Town Hall located at 2 Halfmoon Town Plaza, Halfmoon, New York, 12065, regarding the expenditure from the Water Fund Capital Reserve in the not to exceed amount of \$185,000 for the purchase of capital objects.
- 14. Resolution** that the Town Board awards the construction bids for a portion of the connector trail from the Champlain Canal to the Town's Lighthouse Park to Peter Luizzi & Brothers Contracting, Inc. in the not to exceed amount of \$189,000 and to authorize the Supervisor to execute any necessary documentation.
- 15. Resolution** that the Town Board authorizes the Supervisor to sign the credit application for Leland Wholesale Distributors for the Town of Halfmoon.
- 16. Resolution** that the Town Board authorizes the Supervisor to solicit construction bids for the Sitterly Road Pavement Preservation Project, to be received by 11:00 am on October 13, 2016, at which time the sealed bids received shall be publicly opened and read aloud.
- 17. Resolution** to authorize the Supervisor to execute a Sale and Transfer Agreement with National Grid for the transformer located on Town property, at no cost to the Town, subject to the review and approval of the Town Attorney.

18. Resolution, to grant an Easement to enable National Grid to effect the necessary changes on Town property as it relates to the Town’s Solar Energy project, subject to the review and approval of the Town Attorney.

19. Resolution that the Town Board authorizes the Supervisor to execute the Professional Service Contract for General Control Systems Integration Service (GCS) for the labor and supervision to maintain the Plant Control System, per the review and approval of the Town Attorney.

20. Resolution that the Town Board authorizes the Supervisor to execute the License Agreement for St. Pauly Textile, Inc. to permit them access to Town property to place clothing into the “shed” located on Town property for the exchange of uniforms, per the review and approval of the Town Attorney.

21. Resolution to authorize the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations.

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN