

TOWN OF HALFMOON BUILDING DEPARTMENT

518-371-7410 – EXT. 2260

If you cannot keep an appointment or you're running late, please extend the courtesy by calling the office to let us know, thank you.

RESIDENTIAL INSPECTION SCHEDULE

24 HOUR NOTICE IS REQUIRED PRIOR TO ANY INSPECTION, HOWEVER, DOES NOT GUARANTEE AN INSPECTION WITHIN 24 HOURS AS THEY ARE ON A FIRST COME, FIRST SERVED BASIS
THANK YOU FOR YOUR UNDERSTANDING

- Pre-Footing: Before footings are poured. Rebar must be suspended and rod for foundation walls must be in place.
- Post-Footing: Before pouring foundation. Rebar in footing must be 6' apart. Show horizons per plan.
- Foundation – Before backfill.
- Framing/Fireplace: Before insulation.
- Insulation: Before sheetrock.
- Underdrain: Before pouring basement floor.
- **Sewer/Water**: Any systems before backfilling. Please call the Water Department at 371-7410 – ext. 2602 for Waterline Inspections and Saratoga County Sewer at 664-7395.
- Septic Systems: Inspections of septic systems are the responsibility of the design engineer/architect. A letter shall be submitted to the Building Department in order to obtain a C.O. **Town will inspect before backfill.**
- Water Wells: Well driller must be registered with the DEC. A copy of the well completion report and a water quality test report must be submitted to the Building Department in order to obtain a C.O.
- Final C.O./Fireplace: Before occupancy. After final fireplace and electrical. (Mobile homes must leave out four panels in skirting to check tie downs or no C.O.)
- Town Highway to inspect and approve driveway permit before C.O.
- Copy of Energy report by electrical panel at time of C.O.

**ELECTRICAL INSPECTIONS ARE TO BE ONE BY THIRD PARTY
ELECTRICAL INSPECTORS**

**POSTAL NUMBERS MUST BE VISIBLE FROM
THE ROAD OR NO INSPECTIONS**

**4" PERMANENT NUMBERS MUST BE IN
PLACE FOR A C.O.**